

# Invitation to the 2017 Annual General Meeting



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OVB Holding AG  
Cologne  
ISIN DE0006286560  
Convening Notice of the 2017 Annual General Meeting

Dear shareholders,

We hereby invite you to the  
**Annual General Meeting of OVB Holding AG**  
to be held on Friday, 2 June 2017, 11:00 a.m.  
(admission starting at 10:30 a.m.),  
at the **Hyatt Regency Hotel Cologne**,  
Kennedy-Ufer 2A, 50679 Cologne.

OVB Holding AG  
50667 Köln

## Agenda

- 1. Presentation of the adopted separate financial statements of OVB Holding AG and the approved consolidated financial statements as of 31 December 2016, the management reports of OVB Holding AG and the Group for financial year 2016 (including the Executive Board's explanatory report on the statements required under Sections 289 (4) and 315 (4) of the HGB), the Supervisory Board's report, the corporate governance report, and the remuneration report for the 2016 financial year.**

In accordance with legal requirements, there will be no resolution concerning agenda item 1, as the annual financial statements and consolidated financial statements have already been approved by the Supervisory Board and therefore the financial statements have been adopted.

- 2. Resolution on the appropriation of the retained earnings as of 31 December 2016**

The Executive Board and Supervisory Board propose that the retained earnings in the amount of EUR 18,449,580.17 for the financial year 2016 be appropriated as follows:

Distribution of a dividend of EUR 0.75 per no-par share entitled to dividend; with 14,251,314 no-par shares entitled to dividend, this amounts to	EUR 10,688,485.50
Profit carried forward	EUR 7,761,094.67

- 3. Resolution on the formal discharge of the members of the Executive Board for financial year 2016**

The Supervisory Board and Executive Board propose that formal discharge be granted to the members of the Executive Board for financial year 2016.

**4. Resolution on the formal discharge of the members of the Supervisory Board for financial year 2016**

The Executive Board and Supervisory Board propose that formal discharge be granted to

**5. Selection of an auditor, group auditor and auditor for any audit review of the interim financial reports**

The Supervisory Board proposes that PricewaterhouseCoopers GmbH, Wirtschaftsprüfungsgesellschaft, Dusseldorf, Germany, be appointed auditor, group auditor, and auditor for the audit review of interim financial reports for the 2017 financial year and any interim financial reports to be prepared before the 2018 Annual General Meeting, if the Executive Board decides on an audit review. The proposal for appointment is based on the recommendations of the Audit Committee.

## Participation in the Annual General Meeting

### Documents

The content of this convening notice, an explanation of agenda item 1, the total number of shares and voting rights at the time of convening, the documents listed under agenda item 1, and the Executive Board's proposal for the appropriation of retained earnings will be accessible from the time of convening the Annual General Meeting online at <http://www.ovb.eu> (under "Investor Relations" in the "Annual General Meeting" section). The aforementioned documents will also be available in print at the Annual General Meeting.

### Total number of shares and voting rights at the time of convening the General Meeting

As of the time of convening the Annual General Meeting, the company's share capital is divided into 14,251,314 no-par bearer shares carrying just as many voting rights. The company does not hold proprietary stock as of the convening of the Annual General Meeting.

### Requirements for participation in the General Meeting and the exercise of voting rights

Participation in the Annual General Meeting and the exercise of voting rights require that the shareholders register their participation with the company. Registration must be submitted in German or English and be received by the company in written form (Section 126b of the German Civil Code) before midnight on Friday, 26 May 2017, at the address below:

**OVB Holding AG**  
**c/o Computershare Operations Center**  
**80249 Munich, Germany**  
**Fax: +49 89 30903-74675**  
**Email: [anmeldestelle@computershare.de](mailto:anmeldestelle@computershare.de)**

Apart from their registration forms, shareholders must also provide proof of entitlement to attend and exercise their voting rights. This requires special proof of shareholdings provided by the respective

depository institute in written form (Section 126b BGB). Proof must be in German or English and refer to the beginning of the twenty-first day prior to the Annual General Meeting (“Record Date”), i.e., Friday, 12 May 2017 at midnight. This proof must be received by the Company no later than midnight (end of day, 24:00) on Friday, 26 May 2017 at the above-named address.

### **Significance of the record date**

The record date is the decisive date with respect to the scope and exercise of the rights to participate and to vote in the Annual General Meeting. In relation to the company, only those shareholders who have furnished proof of their shareholdings are entitled to participate in the Annual General Meeting and exercise their voting rights. The entitlement to participation and the scope of voting rights are based solely on existing shareholdings as of the record date.

The record date does not have a blocking effect on the marketability of shareholdings. Even in the case of the entire or partial sale of shareholdings subsequent to the record date, the shareholder’s stock owned as of the record date remains the sole deciding quantity for participation and scope of voting rights; i.e., the sale of shares subsequent to the record date has no effect on the entitlement to participation and the scope of voting rights. The same applies for the purchase of shares after the record date. Those who do not own any shares as of the record date and become shareholders only later are not entitled to participate or exercise voting rights.

### **Proxy voting**

Shareholders may have their voting rights exercised at the Annual General Meeting by a proxy, e.g., a bank, shareholders’ association, or person of their choice. In this case as well, shareholders must register and submit proof of their share ownership in good time.

If the power of proxy is not subject to the scope of Section 135 AktG, i.e., if the power of proxy is neither granted to a bank, shareholders’ association, or another person or institution deemed equal to banks

according to Section 135 (8) AktG or Section 135 (10) in conjunction with Section 125 (5) AktG, nor is it otherwise subject to the scope of Section 135 AktG, granting the power of proxy, its revocation, and furnishing proof of the power of proxy to the company requires written form (Section 126b BGB).

Proof of the power of proxy granted may be furnished in such a way that the proxy shows the power of proxy at the admissions desk on the day of the Annual General Meeting. For electronic transmission of the proof of the power of proxy, the company provides the following email address to its shareholders:

**Hauptversammlung2017@ovb.eu**

The aforementioned method of transmission is also available if the power of proxy is intended to be granted by way of declaration to the company; a separate proof of the power of proxy is obsolete in this case. Even the revocation of the power of proxy granted may be declared directly to the company using the aforementioned means of transmission.

A form for granting power of proxy is sent to the shareholders after the registration has been received in due time and in the form described above. If a shareholder grants the power of proxy to more than one person, the company may refuse one or several of them.

With respect to granting power of proxy to banks, shareholders' associations, or other persons or institutions deemed equal under stock corporation law, statutory provisions apply. If you wish to grant power of proxy to a bank, shareholders' association, or another person or institution deemed equal to a bank under stock corporation law, please consult this entity for the possible forms of the power of proxy.

### **Authorisation of proxies nominated by the company**

We provide our shareholders with the option to grant power of proxy even prior to the Annual General Meeting to company-nominated proxies bound by instructions.

Shareholders who wish to grant power of proxy to proxies nominated by the company prior to the Annual General Meeting must register and furnish proof of their shareholdings in good time. After proper registration, they will receive further information on proxy voting, as well as a form that can be used to grant the power of proxy and give instructions to the proxies nominated by the company. The power of proxy granted to proxies nominated by the company, its revocation, proof of the power of proxy to the company, as well as the issue of instructions to company-nominated proxies, their revocation, or changes to the instructions must be in written form.

Insofar as the proxies nominated by the company are granted power of proxy, they must be given instructions for the exercise of voting rights with respect to each agenda item. The proxies are obligated to vote according to their instructions. The proxies nominated by the company do not accept power of proxy for filing objections to shareholders' resolutions, exercising the right to talk or ask questions, or for filing motions.

Shareholders who wish to grant power of proxy to company-nominated proxies are kindly asked for organisational reasons to submit the power of proxy including voting instructions by Wednesday, 31 May 2017 per mail, fax message, or email to the company at the following address:

**OVB Holding AG**  
**c/o Computershare Operations Center**  
**80249 Munich, Germany**  
**Fax: +49 89 30903-74675**  
**Email: [anmeldestelle@computershare.de](mailto:anmeldestelle@computershare.de)**

Furthermore, we provide the option to shareholders who have registered in due form and time and who are present at the Annual General Meeting to authorise the company-nominated proxies to exercise their voting rights even at the Annual General Meeting.

## Shareholders' rights

### Supplements to the agenda

Shareholders whose combined share ownership comes to a twentieth of the share capital or the proportionate amount of EUR 500,000.00 are entitled to request in accordance with Section 122 (2) AktG that topics of their choice be announced and put on the agenda. Each new topic must be accompanied by an explanatory statement or a proposal for resolution. Shareholders' requests for supplements to the agenda according to Section 122 (2) AktG must be directed to the company's Executive Board in writing and received by the company before midnight (end of day, 24:00) on Tuesday, 2 May 2017. Please submit any such requests to the Executive Board at the following address:

**OVB Holding AG**

**Investor Relations**

**2017 Annual General Meeting**

**Heumarkt 1**

**50667 Cologne, Germany**

Any supplements to the agenda subject to announcement are promptly announced in the Federal Gazette upon the request's receipt and transmitted for publication to media outlets, which can be expected to spread the information throughout the entire European Union.

They will also be available at the website <http://www.ovb.eu> (under "Annual General Meeting" and "Investor Relations") and communicated to the shareholders.

### Counter motions and election proposals

Furthermore, the company's shareholders may submit election proposals and counter motions with regard to the Executive Board's and/ or Supervisory Board's proposals for resolution on individual agenda items. If counter motions are to be made available, they must include an explanatory statement. Counter motions, election proposals, and other shareholders' requests for the Annual General Meeting must be directed exclusively to:

**OVB Holding AG**  
**Investor Relations**  
**2017 Annual General Meeting**  
**Heumarkt 1**  
**50667 Cologne, Germany**  
**Fax: +49 221 2015-325**  
**or by e-mail: Hauptversammlung2017@ovb.eu**

We will announce election proposals and counter motions to be made available upon receipt, including the respective shareholder's name and any explanatory statements to be made available at

**<http://www.ovb.eu> (under "Annual General Meeting" and "Investor Relations")**

Those counter motions and election proposals with respect to individual agenda items will be considered that have been received at the aforementioned address or per fax message or email before midnight (end of day, 24:00) on Thursday, 18 May 2017. Any statements issued by the management will also be announced at the aforementioned Internet address.

### **Requests for information**

In accordance with Section 131 (1) AktG, the Executive Board must provide information on company matters upon any shareholder's request at the Annual General Meeting, insofar as the information is necessary for the proper assessment of an item on the agenda. The duty to provide information also includes the legal and business relationships the company maintains with its affiliates. Requests for information must generally be made verbally at the Annual General Meeting during the debate. The duty of the Executive Board of a parent company (Section 290 (1) and (2) HGB) to provide information at the Annual General Meeting at which the consolidated financial statements and the consolidated management report are presented also includes the situation of the Group and the companies included in the consolidated financial statements.

### **Information supplied on the company's website**

The shareholders can find the information under Section 124a AktG online at <http://www.ovb.eu> (under “Annual General Meeting” and “Investor Relations”)

Cologne, April 2017

**OVB Holding AG**

Executive Board



## Map & Directions

### Hotel Address

#### Hyatt Regency Cologne

Kennedy-Ufer 2A

Cologne, Germany, 50679,

Tel: +49 221 828 1234 , Fax: +49 221 828 1370

Hyatt Regency Cologne is located on the Kennedy-Ufer, directly opposite Cologne Cathedral. All sights are within walking distance.

## Travelling by car

### From the A3 (coming from Frankfurt/ Oberhausen)

- Leave the motorway at the Köln-Ost junction, signed Köln-Deutz/ Zentrum
- Follow signs to Koelnmesse
- Pass the trade centre on the right-hand side
- After the underpass, turn right into Opladener Straße
- From here, follow the signs for 'Hyatt'

### From the A57 (coming from Krefeld/ Neuss)

- Continue on to the end of the motorway
- Turn left into Innere Kanalstraße, signposted Zoobrücke A3/ A4
- On the bridge (Zoobrücke), exit Koelnmesse
- Pass the trade centre on the right-hand side
- After the underpass, turn right into Opladener Straße
- From here, follow the signs for 'Hyatt'

### From the A1 (coming from Trier/ Dortmund)

- At the Leverkusen junction, change onto A3 motorway
- Leave at the Köln-Ost junction, signed Köln-Deutz/ Zentrum
- Follow signs to Koelnmesse
- Pass the trade centre on the right-hand side
- After the underpass, turn right into Opladener Straße
- From here, follow the signs for 'Hyatt'

### From the A559 (Airport/ Bonn)

- Continue on to the end of the motorway
- At traffic lights go straight ahead
- In the underpass keep left
- At the traffic lights continue half left into Opladener Straße
- From here, follow the signs for 'Hyatt'

## Travel with public transport or car

### Distances from the 5 star hotel Hyatt Regency Cologne

■ Airport Cologne Bonn (CGN)	15 km
■ Int. Airport Dusseldorf (DUS)	55 km
■ Cologne Main Station	1 km
■ Station Köln Messe/Deutz	1 km
■ Old Town	1 km
■ Cologne Cathedral	1 km
■ Cologne City Centre	1,3 km
■ Lanxess Arena	1,2 km
■ Koelnmesse	1,5 km
■ Cologne Zoo	4 km
■ Rhine	

The hotel is located on the Rhine,  
opposite Cologne Cathedral

## Parking

### Parking Fees

€ 3.50 per hour

€ 29 per day

The underground car park is open 24 hours a day, 365 days a year and has a height restriction of 1.9 m (6 ft).



## Financial Calendar

28 March 2017	Publication of the Annual Financial Statements for 2016, Analyst Conference, Press Conference
10 May 2017	Results for the first quarter 2017, Conference Call
02 June 2017	Annual General Meeting, Cologne
14 August 2017	Results for the second quarter 2017, Conference Call
09 November 2017	Results for the third quarter 2017, Conference Call

### **OVB Holding AG**

Heumarkt 1  
50667 Cologne

Tel.: +49 (0) 221/2015 - 0  
Fax: +49 (0) 221/2015 - 264  
**[www.ovb.eu](http://www.ovb.eu)**

### **Investor Relations**

Tel.: +49 (0) 221/2015 - 288  
Fax: +49 (0) 221/2015 - 325  
E-Mail: [ir@ovb.eu](mailto:ir@ovb.eu)